



# MERCHANT MAINTENANCE FORM



Nexion SA (Pty)Ltd  
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 Ysterplaat  
 Cape Town, 7405

Merchant Name: \_\_\_\_\_

Sent By: \_\_\_\_\_

**INSTRUCTIONS**

In order to amend existing details on your Nexion profile or add new company details complete this form in BLOCK LETTERS. This form must be signed by a Principal Member and a copy of signatories' ID must accompany this form. Please Fax the signed form/s with ID's to **0866 546 016** or call **0861 639 466** for assistance. The Original Document must be kept on file for future reference.

**1. BUSINESS DETAILS** CHANGE DETAILS  NO CHANGE:

Please provide proof of business address.

Full or Business Name: \_\_\_\_\_

Business Type:  Sole Proprietary  Partnership  CC  Pty, Ltd

ID / Reg #: \_\_\_\_\_

Address line 1: \_\_\_\_\_

Postal / Address line 2: \_\_\_\_\_

City: \_\_\_\_\_

Postal Code: \_\_\_\_\_

**2. CONTACT DETAILS** CHANGE DETAILS  NO CHANGE:

Contact Name: \_\_\_\_\_ Surname: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Tel: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Fax \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Cell Phone: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

**3. DEPOSIT DETAILS** CHANGE DETAILS  NO CHANGE:

Please provide bank letter.

Bank Name: \_\_\_\_\_

Account Holder: \_\_\_\_\_ Email:  Tel:  Cell:  Fax:

Account Number: \_\_\_\_\_ Branch Code: \_\_\_\_\_

**4. DEBIT DETAILS** CHANGE DETAILS  NO CHANGE:

Please provide bank letter.

Bank Name: \_\_\_\_\_

Account Holder: \_\_\_\_\_ Email:  Tel:  Cell:  Fax:

Account Number: \_\_\_\_\_ Branch Code: \_\_\_\_\_

**5. SIGNATURE**

I hereby agree that the above changes are correct. I hereby grant permission to the specified service provider and Nexion to Debit and Deposit funds into the above stated account. I hereby declare that I am an authorized signatory for the above Practice / Company / Group, account.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Assisted By: \_\_\_\_\_  
 (Where legally necessary)

Date: \_\_\_\_\_

**FOR OFFICE USE ONLY**

Name: \_\_\_\_\_ Verified: \_\_\_\_\_ Signed: \_\_\_\_\_ Submission Date: \_\_\_\_\_

