

To complete your registration with Nexion we are required to FICA the client as well as all related parties. The documents required depend on the legal entity of the applying party. To determine which documents we need please see documents listed below for your entity type. Documents can be emailed to [registrations@nexion.co.za](mailto:registrations@nexion.co.za). For any queries you can also reach us on 021-510-0240

Document	Sole Proprietor	Partnership	Close Corporation	Company
Original Certified copy of ID book or Front and Back of ID card.	Yes	Yes, For each Partner	Yes, For each Member	Yes, For each Director
Proof of Home Address - Not Older than 3 Months	Yes	Yes, For each Partner	Yes, For each Member	Yes, For each Director
Proof of Business Address - Not Older than 3 Months	Yes	Yes	Yes	Yes
Bank Letter	Yes	Yes	Yes	Yes
Partnership Agreement		Yes		
Certificate of Incorporation (CK1 Form) OR The Amended Founding Statement (CK2 Form)			Yes	
Disclosure Certificate			Yes	
The original Resolution		Yes	Yes	Yes
Close Corporation Registration Certificate (COR 18.3 Form)			Yes	
Letter Confirming Shareholding			Yes	Yes
Memorandum and Articles of Association (CM4 Form) OR The Notice of Registered Office and Postal Address (CM22 Form)				Yes
Notice of Incorporation (COR14.1 Form) OR The New Registration Certificate (COR 14.3)				Yes