



Cash flow management. Solved.

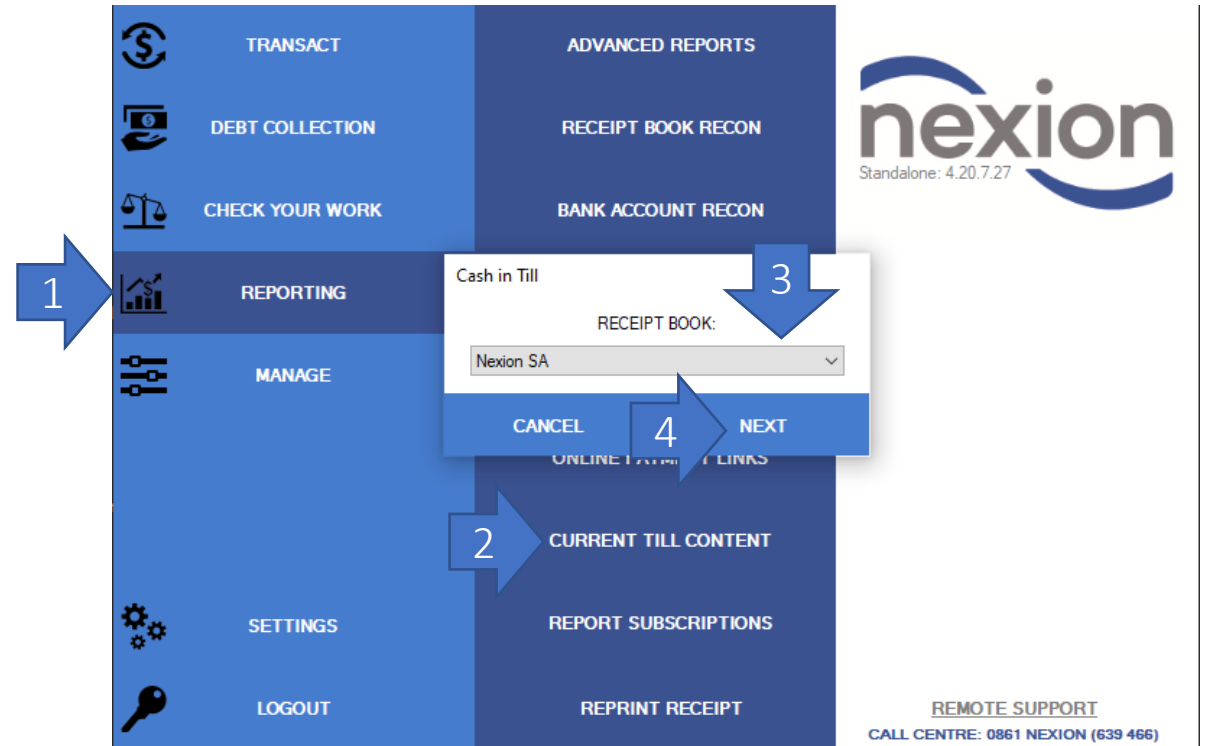
# CURRENT TILL CONTENT

DETERMINING THE AMOUNT IN TILL,  
SINCE THE LAST CASH UP

# DETERMINE CURRENT TILL CONTENT

1. Click on REPORTING.
2. Click on CURRENT TILL CONTENT.
3. Select RECEIPT BOOK.
4. Click on NEXT.

➤ CURRENT TILL CONTENT REPORT shows the summary and transaction detail for all **CASH & CHEQUE** transactions since the last cash up.



# VERIFY THAT THE CURRENT TILL CONTENT REPORT MATCHES THE AMOUNT IN THE TILL

1. Verify the amount on the report matches the actual amount in the till.
  2. Click on the **Cash** tab to view the breakdown of the cash transactions and to view the status of the cash transactions.
- The summary page shows the amount of cash currently in your till.
  - If the money in your till matches the total amount on the report you can proceed to cash up. See the link for the Cash Up user guide below.
  - <https://www.nexion.co.za/wp-content/uploads/2020/06/Till-Control--Cash-Up-User-Guide-v20201217-1.pdf>
  - The status of the cash transactions will change from **Pending** to **Paid** once cash up is done.

RECEIPT BOOK RECON											
For Nexion SA											
Cashup Date 2020-10-14 16:07:24 Cash flow management. Solved.											
Tab Summary											
Tab	Payment Type	QTY	Totals			Pending			Paid		
			Trxn Amount	Fees	Net Amount	Trxn Amount	Fees	Net Amount	Amount	Fees	Net
Cash	Cash	5	1,351.89	0.00	1,351.89	0.00	0.00	0.00	1,351.89	0.00	1,351.89
Cash		5	1,351.89	0.00	1,351.89	0.00	0.00	0.00	1,351.89	0.00	1,351.89

17 This report is Non-Editable (Legal) Phone 0861-NEXION for support http://www.nexion.co.za  
 18 Report File: n\N\_201014\_201014\_RECEIPT\_BOOK\_RECON\_Nexion SA\_20201014886018.xls Date: 2020 10 14 Time: 04:52:55